



# Registration Form 2015/2016 School Year

**Ecole Marie Poburan Elementary School**  
100 Sir Winston Churchill Avenue, St. Albert T8N 5Y2  
780-554-5340

**Neil M. Ross Elementary School**  
60 Woodlands Road, St. Albert T8N 3X3  
780-919-4845

**Vital Grandin Elementary School**  
39 Sunset Boulevard, St. Albert T8N  
780-919-4121

Registration Phone 780-903-4477  [www.treehouseplayschool.com](http://www.treehouseplayschool.com)  stalberttreehouse@gmail.com

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Alberta Health Care Number \_\_\_\_\_ Gender: Girl Boy

Is your family Tree House alumni? Yes No Last child who attended: \_\_\_\_\_

In future school years will your child attend: Marie Poburan Neil M. Ross Vital Grandin Another School

Parent/Guardian Name: _____	Parent/Guardian Name: _____
Address: _____	Address: _____
Postal Code: _____	Postal Code: _____
Phone (home): _____	Phone (home): _____
Phone (cell): _____	Phone (cell): _____
Email: _____	Email: _____

**Emergency Contact Person** (person other than a parent or guardian who is able to respond to school quickly if required and a person who your child can be released to):

Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_  
Address \_\_\_\_\_ Relationship to child \_\_\_\_\_

**Alternate Caregiver(s)** (a friend or family member, dayhome provider, nanny, sitter, carpool) who is allowed to pick up your child from school:

Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_  
Address \_\_\_\_\_ Relationship to child \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_  
Address \_\_\_\_\_ Relationship to child \_\_\_\_\_

Custody/Access (Please outline any pertinent circumstances, clearly indicate any concerns): \_\_\_\_\_

Is there someone who is NOT allowed to contact/to pick up your child Yes No N/A

*If yes, please attach copies of court documents clearly identifying individuals and conditions.*

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Family Physician \_\_\_\_\_ Phone \_\_\_\_\_

Are your child's immunizations up to date? Yes No Not Immunized

Please describe any visual, hearing, speech or physical difficulties or concerns for your child: \_\_\_\_\_

\_\_\_\_\_

**Allergies and Reactions:** Please describe the allergy, list known symptoms and presentation: \_\_\_\_\_

\_\_\_\_\_

Epipen required/to be provided: Yes No N/A

Please list any ongoing medications and related conditions: \_\_\_\_\_

\_\_\_\_\_

Please list any communicable diseases your child may have had: \_\_\_\_\_

Any additional health concerns, needs or questions: \_\_\_\_\_

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I/We, as parent(s) or guardians(s) of \_\_\_\_\_, who will attend the Tree House Playschool, give permission to the staff of the Tree House Playschool to (please circle):

- 1) Take my child on scheduled field trips, supervised walks, visits to the playground and/or gymnasium, on or off of the school premises, during scheduled class times; **Yes No**
- 2) Seek appropriate medical treatment in the case of emergency or when unable to contact parents or emergency contact person; **Yes No**
- 3) Release my child's name, my/our names(s), email and phone # for a class directory; **Yes No**
- 4) Release my child's registration and emergency information (contained on this form) to the Greater St. Albert Catholic School Division and/or designated school administration ONLY for the purposes of emergency procedure & protocol; **Yes No**
- 5) Allow my child to be photographed or digitally recorded in a classroom or fieldtrip setting (non-identifying imagery may be used on Tree House website or blog); **Yes No**

**\*\* Please be aware that we allow parents and guardians to take images of their children and the class during class time unless otherwise requested by you. Tree House Playschool accepts no responsibility or liability for third party use of images or those posted on social media or elsewhere.**

I understand that a **\$75 registration fee** and a **\$75 program fee** is due upon registration (**\$150 total**). The registration fee is non-refundable. The program fee is refundable in the event that my child is withdrawn from the program by July 15, 2015. Please make cheques payable to the Tree House Playschool.

Parent/Guradian Name \_\_\_\_\_ Signature \_\_\_\_\_

Date: \_\_\_\_\_

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ADMIN USE: Registration Date \_\_\_\_\_ Registration/Program Fee \_\_\_\_\_

**2015/2016 TREE HOUSE PLAYSCHOOL Class Schedule**

**Note: Class doors open 15 minutes prior to listed class start time for ease of drop off and transition.**

**Important Dates:** The 2015/2016 School Year will run for **10 months**, September through June. Student Open House/Meet the Teacher dates will be on September 9<sup>th</sup> and 10<sup>th</sup> and first class dates stagger start September 14<sup>th</sup> through 17<sup>th</sup>. The last date of classes will be June 17<sup>th</sup>, 2016. Please indicate your class preference by number:

	#		#	Comment
Tues/Thursday AM 3 Year Old Class (\$130/month)		Ecole Marie Poburan 9:15-11:15 a.m.		
		Ecole Marie Poburan 9:30-11:30 a.m.		
		Neil M. Ross 9:15-11:15 a.m.		
		Vital Grandin 9:30-11:30 a.m.		
		No location preference		
Mon/Wed/Friday AM 4 Year Old Class (\$165/month)		Ecole Marie Poburan 9:15-11:15 a.m.		
		Ecole Marie Poburan 9:30-11:30 a.m.		
		Neil M. Ross 9:15-11:15 a.m.		
		Vital Grandin 9:30-11:30 a.m.		
		No location preference		
Tues/Thursday PM 3 & 4 Year Old Class (\$130/month)		Ecole Marie Poburan 12:45-2:45 p.m.		
		Neil M. Ross 12:35-2:35 p.m.		
Mon/Wed/Friday PM 3 & 4 Year Old Class (\$165/month)		Ecole Marie Poburan 12:45-2:45 p.m.		
		Neil M Ross 12:35-2:35 pm.		

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Children must be three years of age and toilet trained to attend by staggered class start date, September 14<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup> or 17<sup>th</sup>, 2015. If your child is not three by the start date, but you wish to register and pay monthly fees to hold their spot (where the class has filled), your child may attend as of their third birthday. Please inquire for full details. For the four year old classes, your child must be four years of age by December 31, 2015 and/or be attending kindergarten the following school year.

You will receive confirmation of your child's registered class by January 20<sup>th</sup> by phone or email. Registration is on a first come, first served basis with Tree House alumni given class preference until January 19<sup>th</sup>. Should a space not be available in your first choice class, we will confirm registration in your next available class preference with you PRIOR to depositing your \$150 registration and program fee.

Once registered, you will receive an email the first week of August regarding the Parent Orientation, Student Open House/Meet the Teacher, and your child's assigned staggered start date. All registration questions are welcomed at 780-903-4477 (Jenny Drake).

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Thank you!